

Planning & Development Committee Meeting of Witney Town Council



Tuesday, 18th November, 2025 at 6.00 pm

To members of the Planning & Development Committee - G Doughty, J Aitman, J Doughty, G Meadows, R Smith and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Minutes (Pages 4 - 8)

a) To adopt and sign as correct the minutes of the Committees held on 16 September, 7 October (To Follow) and 28 October (To Follow).

b) Matters arising from the minutes of 16 September, 7 October and 28 October.

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Planning Applications** (Pages 9 - 10)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

6. **Planning Decisions** (Pages 11 - 12)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

7. **NALC Response to Licensing Consultation** (Pages 13 - 15)

To receive correspondence from NALC (National Association of Local Councils) following their submission to a consultation on the development of the licencing system. This is pertinent to the Committee owing to their licencing consultee function.

[NALC urges the government to embed health and wellbeing in a modernised licensing system](#)

8. **WODC - Community Infrastructure Levy Adoption** (Pages 16 - 33)

To receive correspondence from West Oxfordshire District Council (WODC) on their adoption of a Community Infrastructure Levy (CIL) Charging Schedule to commence which will commence 31 January 2026.

9. **WODC- Local Plan 2043** (Pages 34 - 35)

To receive correspondence from West Oxfordshire District Council (WODC) with notification of their special options consultation.

Further details and submission can be made at: www.westoxon.gov.uk/localplan2043

10. **Witney Traffic Advisory Committee Minutes** (Pages 36 - 43)

To receive the minutes of the Witney Traffic Advisory Committee meeting held 23 September 2025.



Town Clerk

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Town Clerk

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